

**San Ignacio Heights  
Policy for Use of the Ramada  
Revised December 15, 2021**

**Policy Statement:** The Ramada is a valuable resource for the HOA and its residents. First priority for use is the official uses, business or social, of the HOA. However, our governing documents give Homeowners the right to enjoy the Common Areas, including the Ramada, so this policy outlines the procedure and fees related to Ramada use.

**Charge for Use:**

- A) Fees are based on a one-day event.
  
- B) For events organized and attended by primarily residents (75%), no fee will be charged. For events attended by less than 75% residents or by non-residents, the fee is \$10 for 4 hours or less, or \$20 for more than 4 hours.
  
- C) For residents who are charging a fee or conducting sales at the event, the fee is \$10 for 4 hours or less, or \$20 for more than 4 hours. Non-resident business use is \$20 for four hours or less and \$40 for more than 4 hours. However, it is not our intent that any business be regularly conducted from the Ramada.

**Reservations and Cancellations:**

Reservations must be made in advance, based on availability  
If an event is canceled, please notify the Ramada contact at least 48 hours before the scheduled event.

**Parking:**

Parking is available on both side of the Ramada's Common Area. If it is necessary to park on the street, do not block driveways or in the No Parking spaces in front of the mailboxes.

**Facility Maintenance:**

Before you leave, please adjust the thermostat setting to 85 degrees in the summer or 68 degrees in the winter.

Turn off lights.

Remove any trash.

**Ramada Contact:** Karen Pitts 503-440-8204

**Ramada Committee:** Karen Pitts, Diane Plantz