

**Minutes**  
**Wednesday, May 20 2020**  
**San Ignacio Heights, Inc.**  
**Board of Directors Meeting**

**Date:** May 20, 2020  
**Location:** SIH Ramada  
**Time:** 8:30a.m.

**Roll Call:** Phil Pitts, President; Don Julien, Vice President;  
Martha Gamez, Secretary; Lexie Kupers, Treasurer  
**Quorum** All present, quorum of (3) Board Members satisfied  
**Call to Order:** Phil Pitts, President at 8:30 am

**Agenda Approved** M/S/P  
**Approval of March 18, 2020 Meeting Minutes** M/S/P

**Resident's Time** Due to the corona virus and continued social distancing practices, this meeting was limited to Executive Board Members only.

### **Board Reports**

#### President, Phil Pitts

- Confirmed his individual meetings with the three other Executive Board Members about having Dale Miller serve as the Member-at-large for the remainder of the term. Dale was present and confirmed his acceptance of the position.
- Discussed the amount of "presidential paper-work" he has inherited. He requested someone go through the materials with him to make a determination as to what needed to be kept and what did not. For the time being, materials will be stored in the file cabinet at the Ramada. He and his appointee will go through the paperwork over the summer.
- At this point the agenda was suspended and the Board entered into a brief Executive Session.

Vice-President, Don Julien, no further report.

Secretary, Martha Gamez: Following the meeting, she will send out the approved March 18 minutes, reminder that the Board does not meeting over the summer, the next meeting date of September 16th. Additionally, reminder to residents about the rules regarding dogs being on leash, need to pick up their "droppings", etc. Since the common areas have no fencing, these rules are as much about the safety and protection of their pets from animals as they are about consideration for your neighbors.

Treasurer, Lexie Kupers, notified Board that:

- All member dues paid.
- Reviewed and discussed the April 30, 2020 Balance Sheet
- Suggested the Board meet with Terminex next fall.
- Brought up the idea of a Road Assessment in the future.
- Parking situation. Perhaps develop a proposal for consideration at the annual meeting.
- She will have a second set of eyes look at the financial records over the summer.

Member At Large, Dale Miller suggested we consider rewriting the section in the CCR's about **rentals**.

Once the Board realized how many items in the CCR's, Bylaws and Rules and Regulations were either in conflict with each other or not consistent with local/state laws, we discussed spending the remainder of the year focusing on review and recommendation to the membership prior to the

February 2021 Annual Meeting. Tentatively, we will review as follows:

September 2020 meeting	Parking
October 2020 meeting	Rentals
November 2020 meeting	Committee roles, responsibilities, expectations
December 2020 meeting	Discussion of areas not previously addressed

### **Committee Reports**

Architectural Committee, report given by Phil Pitts: Resident at 1670 West Mariquita (Murry Holmstron) wishes to install solar panels on his garage. After a brief discussion (state law dictates that we cannot refuse a resident the right to install these panels) the request was approved. **M/S/P**

Common Grounds and Landscaping Committee, Phil Pitts:

- The Volunteer Landscaping crew (headed by Addy Murtaugh) has requested \$1,800 to purchase gravel for the SIH entrance. Since this is not HOA property, but belongs to the SIH Golf Club, it is really not our responsibility. We have not budgeted for this expenditure. Phil will pass on the following suggestions:
  - Talk to the Golf Course Management
  - Start a Go-Fund-Me page on Facebook
  - Recommend they come before the Board prior to next year's budget finalization.
- Resident at 1680 West Mariquita (Ann Miller) requested that the tree in the common area between her and 1670 West Mariquita be trimmed or removed. The Committee is taking the issue under advisement.
- Reminder that we should continue to explore other options for Common Area landscaping over the summer. (We are currently month-to-month, rather than under an annual contract with Felix.) Anyone we talk to must be bonded.

**Next Board Meeting**            September 16, 2020  
**Adjournment**                    9:55 am